



भारतीय कंटेनर निगम लिमिटेड CONTAINER CORPORATION OF INDIA LTD.

(भारत सरकार का नवरात्र उपक्रम)

(A Navratna Undertaking of Govt. of India)

C-3, Mathura Road, Opposite Apollo Hospital, New Delhi-110076

A Navratna CPSE Requires the Following Professionals

Container Corporation of India (CONCOR), a Navratna Central Public Sector Enterprise under the administrative control of Ministry of Railways is the leader in the field of Containerized Multimodal Logistics Services in India. The company plays a major role in developing multimodal transport and logistics infrastructure to support India's growing domestic and international trade. CONCOR also provides facilities for cargo storage, customs clearance and other value added services like bonded warehousing, bonded trucking, LCL consolidation etc. through vast network of container terminals (ICDs/DCTs/ CFSs/PSCTs/MMLPs). With its aggressive growth plans the company is looking for talented professionals in the below mentioned areas who can take the challenge of growth with CONCOR.

Advt. No. CON/HR/216/6/14.02.2015

Last Date for Receiving the Applications: 08.03.2015

S. No.	Post Code	Name of Post	Job Specification (applicable as on 31.01.2015)		Job Description	Location	Number of Posts				
			Age	Educational Qualification			SC	OBC	UR	PWD	Total
1.	MT/C&O	Management Trainee (C&O) Pay-Scale: ₹16400-3%-40500	28 Years (should have been born on or after 31.01.1987 if no age relaxation is applicable)	Graduate with minimum 55% marks, and Two years MBA or Equivalent PG Degree or Diploma with specialization in Marketing / International Business/ Operations / Logistics/ Supply Chain Management with minimum 60% marks from institute of repute duly approved by Govt./recognized by AICTE / UGC. Candidate should be conversant with working in a computerized environment.	Will be given on-the-job & off-the-job training for a period of one year in the commercial, operations, marketing, technological and strategic aspects of Concor ICDs/ DCTs/ CFS/ PSCTs/ Air Cargo Complexes. Will be trained in export-import procedures and documentation, container handling, rail operations, warehousing, air cargo operations, logistics software and general management. Upon successful completion of training incumbent will be absorbed in Asst. Manager grade (E1).	All India Liability	03	06	10	---	19
2.	MT/P&A	Management Trainee (P&A) Pay-Scale: ₹16400-3%-40500	28 Years (should have been born on or after 31.01.1987 if no age relaxation is applicable)	Graduate with minimum 55% marks, and Two Years MBA/MSW or Equivalent PG Degree or Diploma with specialization in HRM/ Personnel Management/ Industrial Relations with minimum 60% marks from Govt / UGC / AICTE recognized university / institute. Candidate should be conversant with working in a computerized environment.	Will be given on-the-job & off-the-job training for a period of one year in the fields of recruitment, compensation and benefits, legal and D&AR matters, industrial relations, employee welfare, personnel policy, HRIS, transfers, promotions and other establishment matters along with general operations of the company. Upon successful completion of training incumbent will be absorbed in Asst. Manager grade (E1).	All India Liability	---	---	01	---	01
3.	MT/Tech	Management Trainee (Tech.) Pay-Scale: ₹16400-3%-40500	28 Years (should have been born on or after 31.01.1987 if no age relaxation is applicable)	Bachelors Degree in Engineering in Mechanical/ Electrical/ Electronics with minimum 60% marks from institute / university duly approved by Govt / recognized by AICTE/UGC. Candidate should be conversant with working in a computerized environment.	Will be given on-the-job & off-the-job training for a period of one year in maintenance and repair of mobile material handling equipments such as heavy duty harbor/other cranes, road rail cranes, maintenance of heavy duty engines/repair and maintenance of electrical /electronics panels/motor and such other control gears including thyristor, controlled rectifiers, etc. Upon successful completion of training incumbent will be absorbed in Asst. Manager Grade (E1).	All India Liability	---	---	02	---	02
4.	MT/MIS	Management Trainee (MIS) Pay-Scale: ₹16400-3%-40500	28 Years (should have been born on or after 31.01.1987 if no age relaxation is applicable)	B.Tech (Computer Engg./Computer Science)/ BE (Computer Engg./ Computer Science)/MCAM.Sc (IT) / M.Sc (Computer Science)/ DOEACC B Level from institution duly approved by Govt. /recognized by AICTE/UGC with minimum 60% marks.	Will be given on-the-job & off-the-job training for a period of one year for developing software on diverse platforms and to evaluate and apply new techniques and software tools, etc and general operations of the company. Upon successful completion of training incumbent will be absorbed in Asst. Mgr. grade (E1).	All India Liability	---	01	---	01(*)	01
5.	MT/A/cs	Management Trainee (Accounts) Pay-Scale: ₹16400-3%-40500	28 Years (should have been born on or after 31.01.1987 if no age relaxation is applicable)	Graduate with minimum 55% marks, and CA / ICWA with minimum 60% marks, or Two Years MBA or Equivalent PG Degree or Diploma with specialization in Finance or M.Com. with minimum 60% marks from institute of repute duly approved by Govt./recognized by AICTE / UGC. Candidate should be conversant with working in a computerized environment.	Will be given on-the-job & off-the-job training for a period of one year in the areas of accounting, financial planning, budgeting, costing, payroll, auditing, company operations, accounting software and general operations of the company. Upon successful completion of training incumbent will be absorbed in Asst. Manager grade (E1).	All India Liability	---	---	02	01(*)	02
6.	ACS	Asstt. Company Secretary Pay-Scale: ₹16400-3%-40500	30 Years (should have been born on or after 31.01.1985 if no age relaxation is applicable)	Commerce Graduate with minimum 60% marks and membership of Institute of Company Secretaries of India.	The incumbent is required to ensure compliance of business laws, corporate laws & financial regulations. Maintenance of records of shareholders, investments & expenditure of the company. Assistance in dealing with stock exchange matters of the co., organising AGMs, board meetings & preparing Company Annual Reports. Advising BOD & directors about their legal responsibilities. Responsible for all regulatory compliances of the company, CONCOR Air Ltd. (Mumbai), and ensuring corporate governance & statutory certifications. P.Q.E- 03 years and it should be in relevant fields and person with additional experience in Finance & Accounts functions will be given preference.	All India Liability	---	---	01	---	01

(*) Person with disability (PwDs): Nature of disability : Low Vision (V.H.) /Hearing Impairment (H.H.)

Abbreviations:

SC: Scheduled Caste ST: Scheduled Tribe OBC: Other Backward Class UR: Unreserved C&O: Commercial & Operations P&A: Personnel & Administration Tech: Technical MIS: Management Information System A/cs: Accounts ACS: Asstt. Company Secretary

Footnote:

The above mentioned job specification is the minimum qualification and person having higher qualification will be eligible only if they possess the above prescribed qualification. Mere possession of higher qualification without the minimum prescribed qualification will not make them eligible.

GENERAL INSTRUCTIONS FOR ELIGIBILITY CRITERIA

- Age, qualification and experience may be relaxed for deserving departmental candidates and for others as per CONCOR Recruitment Rules and Procedures at the discretion of the CONCOR management.
- Age is relaxable in case of Ex-servicemen/Person with disability (PwD)/ SC / ST / OBC as per Govt. of India rules applicable to the corporation.
- If marks secured by the candidate in the qualifying examination are in CGPA (Cumulative Grade Point Average) terms, it should not be lower than 7 point in the CGPA scale of 10 or equivalent percentage which should not be less than prescribed percentage of marks as applicable for a post for the category applied for and it should be indicated in the application as per norms adopted by the University/institute.
- Mere fulfillment of eligibility conditions will not entitle an applicant to be called for written test/interview. If more than adequate numbers of eligible applications are received, CONCOR reserves the right to shortlist the candidates for written test/interview to a reasonable limit on the basis of qualification and experience higher than the minimum prescribed in the advertisement.
- Selected candidates are liable to be posted anywhere in India.
- The candidates who qualify for interview after written test, will be required to produce all certificate/testimonials in original and "No objection certificate", (for candidates from Govt, Semi Govt./PSUs/others) at the time of interview. The candidature of Candidates who fail to submit these documents and/or not found eligible at any stage for the post, may be rejected.
- Caste Certificate /Person with disability (PwD) certificate in format prescribed by Govt. of India (if applicable) is to be produced at the time of interview. Candidates applying for posts reserved for OBCs should submit non-creamy layer certificate.
- In case of doubt regarding interpretation of advertised eligibility criteria and terms & conditions, the decision of CONCOR Management shall be final and binding.

GENERAL TERMS AND CONDITIONS

- Before applying, the candidates must ensure that they are eligible to apply for the post(s) and ready to comply with the requirements and terms and conditions mentioned in this advertisement.
- Candidates are required to submit their application only through on line mode at the application portal on the CONCOR website www.concorindia.co.in at the "HR & career Section – Recruitment Notice Sub-Section as per the instruction provided therein. Last date for applying online is 08.03.2015. Please read the instruction carefully before proceeding for online application.
- Candidates are required to deposit online application fee amounting to ₹350/- plus applicable bank charges, at the online payment gateway by using their credit card/debit card as per the instructions provided at the online application portal at the CONCOR website.
- Payment of application fee by any other mode is not acceptable and such applications are liable to be rejected. Application Fees is non-refundable. Candidates belonging to the category of SC, ST, PwD, and Ex-servicemen are exempted from submission of application fee, and they can apply and register their application without payment of application fee.
- Candidates selected for Management Trainee position are required to execute a service bond of the specified amount to serve the corporation for a minimum period of three years (excluding the training period). Presently the amount of bond is ₹ 2 Lakhs plus 12% interest p.a. On successful completion of the training period, they will be absorbed as Asst. Mgr. Grade. (E1)
- For the post of Management Trainee, candidates appeared/appearing in the final year/semester of qualifying examination may be provisionally allowed to apply for the post, subject to fulfillment of prescribed eligibility criteria and submission of final mark-sheet/degree at the time of interview.

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7. Selected candidates are liable to be posted at any office/terminal/unit of the company at any location at the sole discretion of the CONCOR. They are also liable to be transferred anywhere after initial appointment at any location of the company.
8. Selection procedure may consist of Written Test/GD/Interview. No correspondence will be entertained for non-calling of the candidate for the written test/interview or for non-selection.
9. No traveling expenses will be paid to the candidates for appearing in the written test. However, candidates appearing for interview will get reimbursement of traveling expenses as per prescribed CONCOR TA/DA rules.
10. Canvassing in any form will disqualify the candidate.
11. Management has the right to cancel the recruitment at any point of time without any notice.
12. Wherever, experience requirement is mentioned it should be in any of the areas specified in the job-description of the concerned post.
13. Number of posts and place of posting may vary.
14. Appointment to the post is subject to the candidate being medically fit as per Rules and standards of CONCOR. Appointment of selected candidates may also be subject to reference checks/police verification.
15. CONCOR takes no responsibility for any postal delays/loss.
16. Candidate must strictly observe that the details furnished by them in the online application are true to the best of their knowledge and they are eligible to apply for the concerned post. At any stage (even after appointment), if it comes to the knowledge of the management that the candidate has furnished wrong information or they are not eligible as per advertised eligibility criteria, their candidature/services may be cancelled/terminated without assigning any reason.
17. Candidates are required to visit CONCOR website www.concorindia.co.in at the HR & Career Section – Recruitment notice sub-section for all updates including list of candidates called for written examination and interview and for the syllabus, date and venue for written examination/GD/interview and other information/Notices, regularly.
18. In case of any ambiguity arising on account of interpretation in versions other than English, the English version will prevail.