



**INSTITUTE OF HOTEL MANAGEMENT
CATERING TECHNOLOGY & APPLIED NUTRITION
(MINISTRY OF TOURISM, GOVT. OF INDIA)
RAJBAGH, SRINAGAR - 190008**

Dated: 06.01.2015

ADVERTISEMENT NOTICE NO. 1 OF 2015

Applications on the prescribed form are invited from the citizens of India for the following posts available in this Institute.

S.No	Nomenclature of the post	Pay Band + Grade Pay	No. of positions available	Essential qualification and desirable experience
01	Stenographer	PB-1 `5200-20,200 + 2400 (G.P)	01 (General)	<ul style="list-style-type: none">Graduate with minimum speed of 80 and 40 words per minutes in English short hand and typing respectively.Experience in Administrative and Account s matters.
02	LDC	PB-1` 5200-20,200 + 1900 (G.P)	02 (General)	<ul style="list-style-type: none">10 +2 higher secondary school pass possessing typing speed of 40 w.p.m.One year computer application.

- The upper age limit for the post at Sl.No.1 is 30 years and for the posts at Sl.No.2 is 28 years. However relaxation in upper age limit shall be given upto 5 years in case of SC/ST and to applicants who had ordinarily been domiciled in J&K State during the period from 01.01.1980 to 31.12.1989.
- The age shall be determined as on 01.01.2015.
- The application form can be downloaded from Institute website www.ihmsrinagar.org.
- The duly filled in forms along with Bank Draft for an amount of Rs. 500/- drawn from any Nationalised or Schedule Bank payable to Principal, Institute of Hotel Management, Catering Technology & Applied Nutrition, Srinagar with self attested copies of academic, experience and claiming age relaxation certificates, should reach the undersigned by or before January 23, 2015.
- Candidates who had applied for the above positions earlier in response to our advertisement Notice dated 15/05/2010, if interested, need to apply a fresh.
- After screening of the eligible candidates, a written test shall be conducted through National Council for Hotel Management, Catering & Technology, NOIDA. The test shall be held in Srinagar for which no travelling and other expenses shall be paid by the Institute.
- Only the candidates who shall qualify the written test shall be shortlisted for practical test of shorthand and computer application as the case may be.

**(Nisheeth Srivastava)
Principal**