

**FILM AND TEEVISION INSTITUTE OF INDIA
LAW COLLEGE ROAD, PUNE-411 004**

Applications are invited from the eligible candidates for empanelment of External Faculty on short term contract basis for the following posts. Contractual appointment would be offered on the basis of requirement to persons from empaneled group.

Sr. No.	Name of posts	No. of Posts
	External Faculty equivalent to:-	
1.	Associate Professor Direction	01
2.	Assistant Professor Direction	01

The last date of submission of application complete in all respect is 31.03.2015. For details please visit FTII website www.ftiindia.com

**REGISTRAR
FTII, PUNE**

TERMS AND CONDITIONS

1. Duration: Short term, on need basis of FTII.

2. The upper age limit for empanelment will be below 65 years.

3. Qualifications and Experience:-

(i) Associate Professor :-

(a) Essential

i) Degree of a recognized University;

ii) Degree or Diploma or equivalent in concerned subject from a recognized University or Institution;

iii) At least 4 years' professional experience including teaching in concerned subject in an institution or organization of repute.

OR

i) Master's Degree of a recognized University or equivalent;

ii) At least 6 years' professional experience in concerned subject including teaching in an institution or organization of repute.

OR

i) Degree of a recognized University or equivalent

ii) At least 8 years' professional experience in concerned subject or including experience of teaching in an institution or organization of repute.

(b) Desirable

i) Good knowledge of Indian and International Cinema.

(ii) Assistant Professor: –

(a) Essential

i) Degree of a recognized University;

ii) Degree or Diploma or equivalent in concerned subject from a recognized University or Institution;

iii) At least 2 years' professional experience including teaching in concerned subject in an organization or institution of repute.

OR

i) Master's Degree of a recognized University;

ii) At least 4 years' professional experience including teaching in concerned subject in an organization or institution of repute.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 5 years' professional experience including teaching in concerned subject in an organization or institution of repute.

(b) Desirable

- i) Good knowledge of Film & TV medium in India and abroad.

4. Duties and Responsibilities of the External Faculty:-

The Said External Faculty shall be assigned duties on par with regular teachers at the Institution and shall have the following duties and responsibilities, without additional remuneration.

- a) Academic work, like teaching courses, conducting examinations, research guidance, designing of syllabus etc.
- b) Conducting research and/or taking up sponsored research projects;
- c) Launching continuing education programmes in new and emerging areas;
- d) Undertaking knowledge-based advisory / consultancy / International assignments;
- e) Institute reserves the right to assign any other work / duty in addition to the proposed appointment or otherwise. He / She will duty bound to execute the same.

5. Emoluments and deductions:

Name of the post	Emoluments
External Faculty equivalent to <u>Associate Professor</u>	Pay of ₹25350.00 pm. In (PB-3) ₹15600-39100 + 6600/- GP
External Faculty equivalent to <u>Assistant Professor</u>	Pay of ₹21000.00 pm. In (PB-3) ₹15600-39100 + 5400/- GP
In addition to above he/she will also be entitled to draw Transport Allowance, HRA and Dearness Allowance as applicable to the regular employee from time to time.	

- a) Services of superannuated teacher from FTII or any other Government organization, if hired, as an External Faculty then he / she will be paid emoluments per month as explained above provided such consolidated amount plus pension / PEG does not exceed last salary drawn.
- b) The Institution will try to provide the said External Faculty a single room accommodation in the campus. In case the accommodation is not available, External Faculty will be paid HRA as per FTII rules. Accommodation can not be

demanded as a matter of right. If accommodation is provided to the faculty he is not entitled for HRA and liable to pay rent.

d) There will not be any deductions / contributions towards Provident Fund or any other pensionary contributions from either side. No other administrative / financial benefits will be applicable to the said External Faculty. However, Income Tax, Professional Tax and any other Govt. Tax will be deducted as per rules.

6. Leave Rules:

The hired External Faculty would be entitled for 2 & ½ days leave per completed month (30 days). However, such leave can be accumulated only up to the hired period and to be consumed within the said hired period. Thereafter, the said leave will lapse automatically. There will be no leave encashment for the said leave. This leave will be in addition to the gazetted holidays, second / fourth Saturday's and Sunday's.

(a) General: Leave cannot be claimed as a right. Discretion to refuse or revoke leave is reserved with the Director.

(b) Sanctioning Authority: The sanctioning authority for granting the leave will be the Director / Dean but only on the recommendation of the concerned head of the department.

(c) Vacations: The said External faculty will not be entitled for any vacation.

7. Termination of contract under misconduct or unauthorized absence:

a) In case of misconduct or inefficiency or any complaints or breach of any rules and regulation as are applicable to the permanent FTII employees, Director is empowered to terminate the services of said External Faculty without any notice.

b) The External faculty may have to give prior notice of one month to the Director, in case he terminates the contract with the FTII.

c) Hiring the services of external faculty may be terminated at any time by giving 30 days notice in writing or one month salary in lieu of notice.

d) The said External faculty at the time of joining duties may have to furnish a self declaration stating that he/she is not involved in any criminal, antisocial, anti-national, illegal activity and that no existing court or police case is against him/her.

Any falsification of information of relevant eligibility condition / qualification or personal information would lead to disqualification for appointment.

NOTE :-

The application should be accompanied by a crossed Demand Draft of ₹ 500/- (₹ Five Hundred Only) **for each post**, drawn on any Nationalized Bank in favour of Accounts Officer, Film and Television Institute of India, Pune, payable at PUNE. Remittance in cash, postal orders or Cheques will not be accepted. **Applications received without DD will not be considered.**

No Transport allowance will be paid for attending the interview, in case interview is required for selection.

Applications may be submitted in the **prescribed proforma (Annexure-I)** (typed) along-with all the supporting documents to Administrative Officer, Film & Television Institute of India, Law College Road, Pune and or mail to adminofficer@ftiindia.com / estftii@gmail.com. Last date of submission of application is 31.03.2015.

No. A-23014/14/2011-Est. (Vol.II)
Pune – 411 004

6	Experience (Give in chronological order details of your employment) :		
	Full address of the office, Firm or Institution	Post Held	From To
7	Experience in any aspects of Film and TV production & craft		
	Full address of the office, Firm or Institution	Post Held	From To
8	Particulars of copies of attested documents attached	(a) Age Proof (b) Educational Qualification / experience proof (c) Other additional documents as per requirement of the post, if any. (d) etc. (e)	
9	Application Fee Details :		
	Amount of DD	Number & Date of DD	Name of the Issuing Bank
10	E-mail ID -		
	Phone No.		

Date : / /2015

(Signature of the candidate)