

VIJAYA BANK

Regional Office : Coimbatore

VIJAYA BANK, a leading listed Public Sector Bank, having Head Office in Bangalore, with all India representation, invites applications for recruitment for the post of **PART TIME SWEEPERS in 1/3 Scale of Pay in Sub Ordinate Staff Cadre in Tamil Nadu State.**

RECRUITMENT NOTIFICATION

Last date for receipt of applications : 04.02.2015
Last date for receipt of applications from far-flung areas : 09.02.2015
Last date for purchase of DD : 31.01.2015

1. Name of the Post : PART TIME SWEEPER
2. Cadre : Sub-staff
3. Salary & Allowances : Salary @ 1/3rd of Subordinate Staff pay scale as applicable to Full Time workmen in Subordinate Staff cadre with proportionate annual increment which is at present as under:

Basic pay	D.A.	Total
` 1950	` 2141.10	-` 4091.10

They are also eligible for HRA depending on their place of posting, conveyance, washing allowance, etc.

4. Number of Vacancies : As detailed below:

State	Branches Identified	Category earmarked
TAMILNADU	RS PURAM-COIMBATORE	UR
	RANGIAM	UR
	KOTHAMANGALAM	UR
	CURRENCY CHEST, MADURAI	UR

Abbreviation : UR - Unreserved

5. Minimum Age as on 30.09.2013 : 18 years

6. Maximum Age as on 30.09.2013 : 26 years

7. Relaxation in upper age limit :

A) Scheduled Caste/ Scheduled Tribe candidates by 5 years, OBC candidates by 3 years (against notified vacancies)

B) PWD Candidates -10 years

7/20

C) Ex-serviceman means a person who has served in the rank of Havaldar or below (whether as a combatant or as a non-combatant) in the regular Army or equivalent rank in Navy or Air Force of the Indian Union but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces, and

- i) Who has retired from such service after earning his pension OR
- ii) Who has been released from such service on medical grounds attributable to Military Service or circumstances beyond his control and awarded medical or other disability pension OR
- iii) Who has been released otherwise than on his own request, from such service as a result of reduction in establishment OR
- iv) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity, and includes personnel of the Territorial Army of the following categories :
 - a) Pension holders for continuous embodied service:
 - b) Persons with disability attributable to military service; and
 - c) Gallantry award winners

are eligible for age relaxation by 3 years plus period of service in Armed Forces subject to ceiling of 45 years of age.

D) All persons who are ordinarily being domiciled in Kashmir Division of Jammu & Kashmir State during 01.01.1980 to 31.12.1989 by 5 years.

E) The children/Family members of those who died in the 1984 riots by 5 years.

F) Widows, divorced women and women judicially separated from their husbands, who have not remarried (subject to maximum of -40- years of age) by 9 years.

Note: a) An Ex-serviceman who has once joined a government job i.e., the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his ex-serviceman status for the purpose of the employment in Government ceases. b) The relaxation in upper age limit is allowed on cumulative basis as per Government guidelines. c) All candidates eligible for age relaxation under Sl.No. 7 (a) & (b) should produce a copy of the caste certificate/ disability certificate, as the case may be. d) All candidates eligible for age relaxation under Sl.No. 7(d) must produce the domicile certificate at the time of interview from the District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided or any other authority designated in this regard by Government of J&K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J&K during 1st Jan, 1980 to the 31st day of December 1989.

8. Eligibility Criteria : Nationality/Citizenship :

A candidate must be either (i) a citizen of India or (ii) a subject of Nepal or (iii) a subject of Bhutan or (iv) a Tibetan refugee who came over to India before 01.01.1962, with the intention of permanently settling in India or (v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, east African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaha, Ethiopia and Vietnam, with the intention of permanently settling in India, provided that the candidates belonging to categories (ii), (iii), (iv) and (v) above, should be a person in whose favour a certificate of

eligibility has been issued by Government of India. A candidate in whose case a notification of eligibility is necessary may be admitted to the interview conducted by the Bank but on final selection, the offer of appointment may be given, only after the necessary eligibility certificate has been issued to him by the Government of India.

9. Educational Qualification : Minimum : Elementary literacy
(As on 30.09.2013) Maximum: 10th std. failed
10. Knowledge of Regional Language : The candidates should be able to read, write and speak the Regional Language.
11. Selection Process : Selection will be made on the basis of a test to determine their ability to read & write and interview. Merely satisfying the eligibility norms do not entitle the candidate to be called for interview. The Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/short-listing with reference to candidates' qualification, age, previous experience, if any and suitability.
12. Application fee & Postage charges (Non-refundable):

For SC/ST & Physically challenged candidates : Rs.50/- towards postage only.

For others : Rs.150/- per application (including postage charge of Rs.50/-).

The fees as stated above, should be sent by Demand Draft favouring "Vijaya Bank - Recruitment of Part Time Sweepers - 2013-14", payable at **Coimbatore**. Cash/Cheques/Money Orders/ Postal Stamps/Postal Orders, etc., will not be accepted. Candidate's name and date of birth should be written on the reverse of the demand draft. Application once made will not be allowed to be withdrawn and the fees & postage once paid, will not be refunded on any account nor can it be held in reserve for any other examination or selection. Demand Drafts should be purchased on or before the cut-off date mentioned in this notification. Applications with Demand Drafts purchased beyond the cut-off date will not be accepted.

13. General Instructions :

- a) Probation : Six months
- b) The number of vacancies and the branches mentioned elsewhere in the notification are provisional and may vary as per the business requirements of the Bank.
- c) Before applying to the post, the candidate should ensure that he/ she fulfils the eligibility and other norms mentioned in this advertisement. Decision of Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate. The Bank in this behalf, shall entertain no correspondence or personal enquiries. In case, it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/ she has furnished incorrect/ false information or has

suppressed any material facts, his/ her candidature will automatically stand cancelled. If any of these shortcomings is/ are detected, even after appointment, his/ her services are liable to be terminated without any notice.

- d) The candidates should submit along with the application, certified copies of documents evidencing their qualification, experience, if any, date of birth, etc.
- e) Candidates belonging to SC/ST/OBC should send an attested copy of their caste certificate issued recently by the Competent Authority. However, these candidates will have to produce original caste certificates/ relevant certificates at the time of interview, failing which, his/ her candidature will be cancelled.
- f) The PWD candidates should send attested copy of their disability certificate issued recently by the competent authority. However, these candidates have to produce the original disability certificates at the time of interview, failing which, his/her candidature will be cancelled.
- g) An application not accompanied by copies of relevant certificates, wherever necessary, or requisite fee is not remitted or not in prescribed format or not signed by the candidate or incomplete in any respect, will not be entertained.
- h) A recent recognizable passport size photograph should be firmly pasted on the application and should be signed across by the candidate. 3 copies of the same photograph should be retained for use at the time of interview. The candidates are advised not to change their appearance till the recruitment process is complete. **Failure to produce the same photograph at the time of interview may lead to disqualification.**
- i) Any request for change of address will not be entertained.
- j) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated in **Coimbatore**.
- k) The Bank takes no responsibility to connect/collect any certificate/remittance sent separately.
- l) In case any dispute arises on account of interpretation in version other than English, English version will prevail.
- m) Appointment of selected candidates is subject to his/ her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the service and conduct rules of the Bank.
- n) Action against candidates found guilty of misconduct: Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling up the application form. At the time of interview, if a candidate is (or has been) found guilty of (a) using unfair means during the interview or impersonating or procuring impersonation by any person or resorting to any irregular or improper means in connection with his/her candidature by selection or obtaining support for his/ her candidature by any means, such a candidate may in addition, to rendering himself/ herself liable to criminal prosecution and to be disqualified for a specified period, from any examination or recruitment conducted by the Bank.

- o) Persons who have taken voluntary retirement under the special scheme introduced by public sector banks are not eligible to apply.

14. The Competent Authority for the issue of the certificate to SC/ST/OBC is as under:

- a) District Magistrate/Additional District Magistrate/Collector/ Deputy Commissioner/ Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
c) Revenue Officer not below the rank of Tahsildar.
d) Sub-divisional Officer of the area where the candidate and/or his/ her family normally resides.

15. For Persons with Disability :

Authorised certifying authority will be Medical Board at the District level. The Medical Board will consist of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an orthopaedic surgeon.

16. HOW TO APPLY

- a) i) Application should be neatly typed or hand-written in English/Hindi/Regional language on a foolscap size paper in the format given at the end of this advertisement.
ii) A recent passport size photograph bearing full signature of the candidate across the same with date should be pasted at the right hand top corner at the space provided in the application.
iii) It should also be accompanied by Demand Draft (candidate's name and date of birth should be written on the reverse of the demand draft) and attested copies of certificates/ testimonials in support of their educational qualification, date of birth and caste with medical certificate, if they belong to physically challenged category.
iv) Copies of experience certificate, if any, specifying nature and period of experience should be enclosed.
- b) Selected candidates will be required to produce a valid discharge certificate from the present employer before joining the service, if already in service.

Application complete in all respects should be sent only by ordinary post in a closed envelope, superscribed 'Application for the post of Part Time Sweeper' at the following address:

**The Deputy. General Manager
Vijaya Bank
Regional Office, Coimbatore
Raja Plaza, 3rd Floor
1112, Avinashi Road
Near Lakshminimill
Coimbatore - 641037**

17. a) Last date for purchase of Demand Draft: **31.01.2015**

b) The applications should reach the addressee on the specified address on or before **04.02.2015**

c) For the candidates staying abroad and for those posting application for Andaman & Nicobar Islands, Lakshadweep, Minicoy islands, Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangi sub-division of Chamba District of Himachal Pradesh, the last date for receipt of application will be **09.02.2015**

The Bank will not be responsible for loss of application in transit or for rejection of application because of non-receipt of application on or before the stipulated date.

Date: 13.01.2015.
Place: Coimbatore



FOR

Deputy General Manager